

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 20 November 2018 by the Director of Commissioning, Inclusion and Learning.

Date notified to all members: Friday 23 November 2018

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Award of Two Contracts for the Provision of Accommodation and Support Services for People Recovering from Substance Misuse

2. **DECISION TAKEN**

It has been decided to award two contracts for people who are suffering from and recovering from substance misuse and at risk of homelessness:

- (i) The award of a contract to Humankind for an abstinence-based supported housing service at a cost of £169,439 per annum, for a period of up to five years; and
- (ii) the award of a contract to Shelter for a recovery and prevention service at a cost of £330,000 a year for a period five years.

Both contracts will begin on 7 February 2019.

3. **Reasons For Decision**

These two services will replace contracts that were put in place in 2013 with similar provision. The services will meet important strategic objectives in relation to improving health and wellbeing, by reducing homelessness, substance misuse and inequality.

4. **Alternatives Considered And Rejected**

The tenders were advertised on Yortender, a tendering and contracts system used by Sheffield City Council. A panel of commissioners evaluated the tenders based on quality and price. Awards have been made to the bids achieving the highest scores for each of the two tendering opportunities.

5. **Documents used in making decision:**

- 1. Delegated Decisions for Housing Related Support Commissioning strategy and Budget Plan 2016 to 2020.
- 2. Form 4 Officer Executive Decision record (Non Key) Procurement of accommodation and support services for people recovering from substance misuse, 12 July 2018

3. Form 2A Executive Director Non-Key Executive Decision Report
Procurement of accommodation and support services for people recovering
from substance misuse, 12 July 2018

6.1 **Any conflict of interest declared by any Executive Member who is consulted
by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Executive Director, People Services